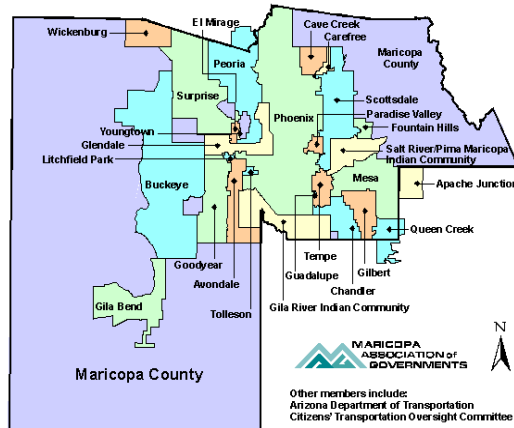


What is the Regional Videoconferencing System?

The Regional Videoconferencing System (RVS) is a videoconferencing network of television/computer units located at Maricopa Association of Governments (MAG) member agencies across the region, including all 25 incorporated cities and towns, the Gila River Indian Community, the Salt River Pima-Maricopa Indian Community, Maricopa County, the Arizona Department of Transportation (ADOT) and at the MAG offices.



Who may use it?

Employees and elected officials of all MAG member agencies may use the RVS for agency business and to participate in the MAG process.



What is a video-conference like?

In a video-conference, all meeting

participants are able to see, hear, and talk with the other attendees on a large television screen, just as if everyone were sitting in the same room across the table from each other.

What are some uses of the System?

The entire RVS can accommodate multiple smaller meetings at one time as well as large group meetings. Some suggested uses are:

- ♦ MAG meetings
- ♦ Job interviews
- ♦ Employee training
- ♦ Court arraignments
- ♦ Depositions and witness testimony
- ♦ Workshops and forums
- ♦ Consultant meetings



What will videoconferencing do for me?

- ✓ Save time
- ✓ Save money
- ✓ Reduce travel
- ✓ Reduce stress
- ✓ Increase meeting attendance and participation
- ✓ Increase security in public safety situations
- ✓ Provide additional training opportunities
- ✓ Reduce traffic congestion and improve air quality

Can I videoconference with someone in another state or country?

Yes! Most videoconferencing systems around the world are compatible with the MAG RVS. Contact your RVS Site Coordinator for more details.

Who can help me attend or arrange a videoconference?

Contact the RVS Site Coordinator or Backup Site Coordinator at your jurisdiction for assistance in setting up or attending a meeting via videoconference.

● How do I videoconference to a meeting?

It takes just three easy steps:

- 1) **Reserve your agency's RVS unit** for the date and time of your meeting, plus 30 minutes prior to the meeting.
- 2) **Contact your RVS Site Coordinator** to arrange for the set up of your RVS unit.
- 3) **Arrive 15 minutes prior** to your meeting to set up.



What if I have handouts or a PowerPoint presentation for my meeting?

Have your handouts, spreadsheet, PowerPoint, etc. in electronic format and e-mail them to the meeting participants prior to the meeting. These can also be shown live during the videoconference via laptop computer. Contact your RVS Site Coordinator for details.

Can I audio conference to a meeting?

Yes, it's very simple! You can attend a meeting via audio conference from your desk phone, home phone or cell phone. Just dial the audio conference phone number (602) 261-7510 and enter the Meeting ID number on your MAG meeting agenda or given to you by the meeting host. The MAG RVS can accommodate 2 – 48 audio attendees for any meeting. You can also audio conference to a videoconference meeting, if the audio conference is setup.

Help! I need more information.

Contact the MAG RVS Help Desk at (602) 452-5095 or rvshelp@mag.maricopa.gov. We want to help you because videoconferencing is for YOU!



VIDEOCONFERENCING

IS FOR

YOU!



302 N. 1st Ave., Suite #300, Phoenix, AZ 85003
(602) 254-6300 www.mag.maricopa.gov